



Sundays River Valley Municipality

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www.srvvm.gov.za



23 Middle Street, Nqweba, 6120
P.O. Box 47, Nqweba, 6120



Notice No. 15/2026

ADVERTISEMENT

COMMUNITY SERVICES

DIRECTOR COMMUNITY SERVICES (PERMANENT) (NQWEBA)

Total Salary Package will be based on the Regulations of Upper Limits for Senior Managers Category 2 Municipality as follows:

- Minimum R1, 227,126 per annum
- Mid- point R 1,286,735 per annum and
- Maximum R 1,349,239 per annum

The appointee will be appointed on a permanent basis. Disclosure of Financial Interest. An Annual Performance Agreement in accordance with the provisions of the Local Government System Act, 2000 and the Local Government Municipal Performance Regulations for Municipal Managers and managers, directly accountable to the Municipal Managers, 2006

MINIMUM REQUIREMENTS

- Recognized Bachelor's Degree in Social Sciences, Public Administration, Environmental Management/ Disaster management/ Public Safety or equivalent.
- Certificate in Municipal Finance Management (SAQA qualification ID No: 48965) as provided for in Regulations will be an added advantage.
- Registration with SA Council for Social Services Professionals or similar bodies will be an added advantage.
- The applicant must have extensive knowledge and understanding of the fundamental Local Government legislation prescripts and all policies that govern the Municipality and relevant to the department.
- A minimum of 5 years' experience at Middle Management level and have proven successful management experience in Community Services Department in Local Government.
- Good knowledge of Community Services, including Management of Traffic Services, Waste Management, Libraries, Disaster Management and Public Amenities
- The candidate will be required to display core competencies as stipulated in Annexure A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government notice 21 in Government Gazette 37245 dated 17 January 2014
- Knowledge of coordination and oversight of all specialized support functions.
- Good facilitation and communication skills in at least two official languages of the Eastern Cape
- Advanced understanding of institutional governance systems and performance management
- Valid Driver's License

COMPETENCIES

The following leading competences as prescribed in the National Treasury Minimum Competency Framework and COGTA Performance, Regulations for Senior Managers are essential:

CORE COMPETENCIES

- Moral Competence
- Planning and Organizing
- Analysis and Innovation
- Knowledge and Information Management
- Communication
- Results and Quality Focus

LEADERSHIP COMPETENCIES

- Strategic direction and leadership
- People Management
- Program and Project Management
- Financial Management
- Change Management
- Governance Leadership

PERFORMANCE AREAS

- Provide strategic direction and monitor the implementation of strategic objectives of the department.
- Responsible for Waste Management through the development of solid waste disposal and maintenance, Libraries, Disaster Management which include natural or any hazardous material, Development of cemeteries and parks, Recreation and Sports facilities, Implementation of the environmental management strategy, Law enforcement on the road and by-laws of the municipality, Security Management and maintenance of the Security Master Plan, Vehicle registration and drivers' licenses testing
- Compiling departmental SDBIP, monitoring and reporting on programme implementation
- Prepare and take control of departmental budget
- Provide general strategic management to ensure that the department meets the Key Performance Areas
- Ensuring the development of appropriate strategies, policies and plans for all relevant areas are in place
- Directing the implementation of specific procedures, systems and controls associated with key functional embodied in the Community Services Departmental structure
- Good financial and asset management to contribute towards clean audit objective.

Employment Equity Plan will be complied with.

PROOF OF ACADEMIC QUALIFICATIONS:

- All applications must be accompanied by certified copies of academic qualifications and curriculum vitae
- Short-listed candidates will be required to perform competency assessment as per relevant Regulations
- Verification of qualification, security vetting and criminal record will be conducted only to shortlisted candidates

- Should it be necessary to determine equivalence of qualification and/or verification/confirmation of same, this should be established via relevant verification authority and the responsibility for such will rest with the applicants
- Council reserves the right to verify/confirm any qualifications should it wish to do so with relevant verification authority
- False and/or fraudulent information provided will automatically disqualify the applicant.

Canvassing with Councilors and staff members is not permitted and proof thereof will result in disqualification.

Council also reserves the right not to make any appointment.

The prescribed form for Application can be obtained from SRVM website, www.srvvm.gov.za or call HR Office at 042 2307707 for assistance.

Applications, accompanied by certified necessary supporting documents, should be placed in the sealed envelope marked APPLICATION FOR DIRECTOR COMMUNITY SERVICES and be addressed to

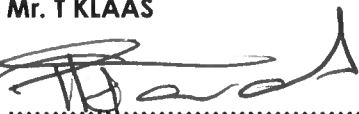
**MUNICIPAL MANAGER
Sundays River Valley Municipality
23 Middle Street
NQWEBA
6120**

Deadline will be on or before Monday 5th October 2026 at 12:00.

ENQUIRIES: Ms. N. Gqozo (042) 230 7707, No faxed / e-mailed applications will be considered.

Kindly note that, applicants who are not contacted after 30 days of the closing date must accept that their applications were unsuccessful and are informed thereon. They are nevertheless thanked for their interest shown in the position advertised.

Mr. T KLAAS



MUNICIPAL MANAGER

09 September 2026